

Associate Membership Application Form

Membership Application Detail

Name of individual or representative:	
Name of organisation:	
Type of organisation: Hardware / Service provider / Retailer / Private person / Bank Institution (Excluding all charcoal and wood related enterprises)	
Identification: Company Registration number or ID Number or Passport Number	

Contact Details

Cell phone number:	
Telephone number:	
Fax number:	
E-mail address:	
Physical address:	
Postal address:	
Facebook account name:	
Instagram account name:	
Twitter account name:	

NB: Please send a good quality logo of the organisation that can be displayed on our website.

Membership Fees (SADC Countries)

Different membership options are available for associate members. Please indicate your option in the option box.

Option 1: Standard Option

This option provides the following benefits:

- Listing of the organisation/company on our website.
- Distribution of printed material from our office as well as during field days, training sessions and expo's.
- Inclusion of adverts in quarterly advertising newsletter. Adverts must be submitted in high-resolution jpg/pdf or png format. Size of the advert must be A5. Scheduled dates of the quarterly advertising newsletters are included as Annexure A. Adverts will also be loaded onto the NCA website.

An annual Membership of N\$ 2,700 (excluding VAT) is payable to Namibia Charcoal Association. Membership fees are payable on 1 March of each year and will be pro-rated on a monthly basis if paid after or before 1 March.

Option 2: Standard Plus Option

This option provides the following benefits:

- Same benefits as the standard option plus the following additional benefits.
- Monthly distribution of adverts to our members.
- Separate posts on our social media.
- Discounted rates for attendance and exhibitions at NCA expo's
- Branded material (to be supplied by organisation/company to the NCA) will be used on NCA events
- NCA is open to special requests to support the Associate Member for advertising purposes.
- **An annual Membership of N\$ 3,500 (excluding VAT) is payable to Namibia Charcoal Association.** Membership fees are payable on 1 March of each year and will be pro-rated on a monthly basis if paid after or before 1 March.

On completion of the form, please submit it to: info@ncanamibia.com. An invoice will be generated and sent to you. Payment can only be made once you have received the official invoice from the NCA.

Please select the option you have chosen:

Option 1: Option 2:

Please indicate your preferred method of communication:

E-mail: Fax: SMS: WhatsApp:

Associate Membership Information

Associate membership is defined as any organisation / individual / institution that wants to join forces with the NCA to create an environment conducive to a prosperous charcoal industry (including all charcoal-related products) in Namibia.

This membership excludes all industries / institutions / individuals that are directly involved in either producing or processing charcoal in Namibia or neighbouring countries. A separate membership scheme is already in place for everybody producing or processing charcoal.

The Associate Membership strives to create value-added services for its members and the NCA will work closely with Associate Members to create benefits for the charcoal community. Associate Members will be able to advertise their services on NCA's website and social media as per option chosen. Adverts must be submitted to the NCA office to be included in the social media. Associate Members will also benefit from the distribution network of the NCA to get their charcoal-related products and services sent to the members of the NCA. The NCA cannot disclose the detail of its members to any third party but will act as agent to distribute information to its members.

NB: Associate members should not be in direct competition with the services offered by the NCA. In such cases it is advised that a joint partnership be formed for specific activities to benefit the industry as a whole.

Before using the information of the NCA in any media release or on social media by Associate Members this must first be cleared with the NCA.

Banking Detail

Account Name:	Namibia Charcoal Association
Bank:	Bank Windhoek
Branch Name:	Otjiwarongo
Branch Code:	48-573
Account Number:	800 558 7195
Swift Code:	BWLINANX
Reference to be used:	Associate followed by the Invoice number provided by NCA. For example: Associate_IN100846

Name of person signing the application: _____

Signature

Date:

For Office use only	
Date received:	
Date invoice sent:	
Date payment received:	
Number allocated to Associate Member:	
Membership Certificate sent:	

Annexure 1: Schedule for quarterly advertising newsletter to members and stakeholders of the NCA

Deadline for submission of adverts

- Monday, 10 May 2021 (newsletter to be published end of May)
- Monday, 16 August 2021 (newsletter to be published in September)
- Monday, 15 November 2021 (this will serve as the Christmas edition and will be published end of November)
- Monday, 17 January 2022 (newsletter to be published end of January 2022)